

**RICHLAND TOWNSHIP WATER AUTHORITY**  
**MINUTES**  
**June 14, 2018**

The meeting was called to order at 7:05 p.m. by Bill Rosson, Secretary. Other Board members present were Brian Foster and Zane Stauffer. Ken Mitchell and Chris Vanelli were absent. Also present were Tim Arnold, Executive Director/Operator; Tim Gluck; and Melissa Fiala, Solicitor. Mark Bahnick, Van Cleef Engineering, was not in attendance.

**MINUTES**

**Motion**            **Zane Stauffer made a motion to approve the minutes from the meeting of May 10, 2018. Brian Foster seconded the motion. All agreed.**

**PRESENTATION OF BILLS**

**Motion**            **Brian Foster made a motion to approve the May bills and payroll. Bill Rosson seconded the motion. All agreed.**

**EXECUTIVE DIRECTOR'S REPORT**

**Richlandtown Borough**

- We visit the pump stations twice a day for chlorine residual monitoring
- Replaced a liquid Cl<sub>2</sub> pump
- Because of a fire at the Richlandtown Inn, Tim A was called at 12:30 a.m. to turn on the Union Road pump station
- Monthly coliform samples were taken

**Updates on Pump Stations**

Tim A provided a report on the Authority's facilities:

*Walnut Bank Farm:*

- Normal daily operations and maintenance

*Sweetbriar:*

- Normal daily operations and maintenance

*Richland Court:*

- Normal daily operations and maintenance

*Paletown Road well:*

- Normal daily operations and maintenance

**Sampling**

- The monthly coliform samples were taken

**Meter Readings** have begun for the June billing.

**MRP Quakertown – Park 309**

- Van Cleef provided a third water system review.
- Even though the agreements have not been formalized, the developer has paid some of the appropriate fees.
- They have submitted the Preliminary Agreement, and will pay the escrow fee shortly.

**DEP Revised Disinfection Requirements Rule (DRR)**

The revised rule has immediate implications as well as future implications. One of the immediate changes was the monthly reporting of the distribution system residual data. Instead of reporting the average of the 8 samples, all 8 results are to be reported.

Other changes:

- Must submit a new sampling plan by 10/29/18
- Instead of monthly samples, coliform samples need to be taken weekly
- The minimum entry point residual must be at least 0.2
- Make sure equipment is calibrated correctly

### **NEW BUSINESS**

The DRBC docket will expire in July 2019. We will need to renew it 12 months before the expiration date. The docket is good for 10 years. The fee is not to exceed \$15,000.00.

### **SOLICITOR'S REPORT**

Melissa reviewed several development matters that her office is working on.

### **ENGINEER'S REPORT**

No report.

### **OPERATIONS REPORT**

We used a little more water than last month, mostly due to flushing. Systems seem to be running normally.

#### *Customer Care Calls:*

1. Cobblestone Way – low water pressure. Tim G went to the home and found that the PRV was making a hissing noise. He recommended that it be replaced. The homeowner did and called again. Tim G stopped by and found that the pressure had returned to normal.

**Motion**            **Brian Foster made a motion to adjourn at 7:50 p.m. Zane Stauffer seconded the motion. All agreed.**

Respectfully submitted,  
Dianne McLane  
Recording Secretary