

**RICHLAND TOWNSHIP WATER AUTHORITY**  
**WATER SERVICE AND BILLING AGREEMENT**

THIS AGREEMENT is made by and between the **Richland Township Water Authority**, a Pennsylvania Municipal Authority ("Authority") and \_\_\_\_\_, ("Owner").

The Authority provides water service to Owner's real property located in Richland Township with a service address of \_\_\_\_\_. Water use generated by the Owner's property is billed based upon meter readings. The Owner does not reside at the service address and has requested that the Authority bill individual tenants of the Owner's property directly, as opposed to billing water service directly to the Owner. The Authority is willing to bill tenants of the Owner subject to the terms and conditions of this Agreement.

NOW, THEREFORE, intending to be legally bound and for other good and valuable consideration, the parties hereto agree as follows:

1. The Authority agrees to bill each tenant located on the Owner's property in accordance with the billing practices and procedures of the Authority based upon meter readings. In the event the tenant fails to pay the invoice for water service within the time required by the Authority's rules and regulations, a delinquent notice will be sent to the tenant and a copy of said notice will be forwarded to the Owner within thirty (30) days after the bill first becomes overdue. If the invoice for water service continues to be unpaid, the Authority shall have the right, in accordance with its rules and regulations, to effectuate collection in any manner permitted by law including liening the Owner's property for the unpaid water service provided to the Owner's tenant/unit.

2. This Agreement does not confer any rights on any other person or organization and no person or organization may rely upon the terms and conditions of this Agreement for any purpose. This Agreement is entered into as an accommodation to the Owner. The Authority may terminate this Agreement at any time with thirty (30) days prior advance

written notice to Owner. This Agreement may not be assigned by the Owner either voluntarily or involuntarily, nor may the right to water service as provided by the Authority be transferred to any other property and without the prior consent of the Authority. The Owner acknowledges by executing this Agreement that the Owner is responsible for the costs of water service provided to Owner's tenants and that this Agreement and the undertakings assumed by the Authority as set forth herein are intended solely as a convenience to the Owner. The Owner agrees that Owner will be required to pay for water service if the tenant/unit fails to do so.

3. This Agreement shall be effective on the first full billing cycle following the execution of this Agreement by the last party to do so. This Agreement shall be for a period of one (1) year and shall continue thereafter on a year-to-year basis until such time as either party chooses to terminate in accordance with the prior provisions of this Agreement. If this Agreement is terminated for any reason, the Authority shall be permitted to resume billing the Owner for all water costs originating from the Owner's Property.

4. This Agreement represents the entire agreement between the parties and any amendment to same, in order to be effective, shall be in writing and shall be executed by both parties.

IN WITNESS WHEREOF, the Authority and the Owner have caused this Agreement to be executed by their respective representatives, all of whom have been duly authorized to do so, on the date set opposite their respective names.

**OWNER:**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**RICHLAND TOWNSHIP  
WATER AUTHORITY**

By: \_\_\_\_\_

Executive Director

Date: \_\_\_\_\_