

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
June 11, 2020

Via Conference Call

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Board members present by phone were Chris Vanelli and Bill Rosson. Gary Yakub and Brian Foster did not participate. Tim Arnold, Executive Director/Operator; attended the meeting at the Township meeting room. Edward Rudolph, Solicitor, and Ben Cohen of Rudolph Clarke were present by phone. Sean Gore, Technician; and Mark Bahnick, Van Cleef Engineering, were not in attendance.

Tim reported that there was no one from the public in attendance. He also did not receive any questions by email before the meeting.

MINUTES

Motion **Chris Vanelli made a motion to approve the minutes from the meeting of May 14, 2020. Bill Rosson seconded the motion. All agreed, except for Ken Mitchell who abstained.**

PRESENTATION OF BILLS

Motion **Ken Mitchell made a motion to approve the May bills and payroll. Bill Rosson seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance

Sweetbriar:

- Normal daily operations and maintenance
- The booster pump and motor for well #2 were replaced

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken
- Quarterly arsenic samples were taken. The results did not come back yet.

Coronavirus

Since Bucks County has moved to the yellow phase, the office will now be open to the public. It is suggested that masks be worn when entering the building. There is a glass partition in the window to protect office staff. Sean and Tim are still traveling in separate vehicles.

Last quarter, the late fee was waived to help those who are struggling through the pandemic, and there were no shut offs. Tim asked the Board if they wanted to extend this policy for another quarter.

Motion **Chris Vanelli made a motion that the RTWA extend the policy of suspending penalties and terminations for the next billing cycle. Bill Rosson seconded the motion. All agreed.**

SOLICITOR'S REPORT

Ed pointed out that the meeting has been conducted consistent with the guidelines of Senate Bill 841, and proper notices had been provided to the public.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Water usage has gone up as the weather gets warmer. The system is handling the greater demand well.

Customer Care Calls:

1. Westfield Court – low pressure. The problem was the PRV.
2. Colonial Drive – no water. The problem was the water softener.
3. Arbour Lane – possible leak. The owner's meter reading was checked and the usage was normal. No leak, but there is a problem with the water softener.

Motion **Ken Mitchell made a motion to adjourn at 7:20 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary