

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
September 10, 2020

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Gary Yakub, Chris Vanelli, Bill Rosson, and Brian Foster. Also present were Tim Arnold, Executive Director/Operator; Lauren Gallagher, Solicitor; and Sean Gore, Technician. Mark Bahnick, Van Cleef Engineering, was not in attendance.

There will be an Executive Session after the meeting to discuss personnel matters.

MINUTES

Motion **Brian Foster made a motion to approve the minutes from the meeting of August 13, 2020. Bill Rosson seconded the motion. All agreed; Ken Mitchell abstained due to his absence.**

PRESENTATION OF BILLS

Motion **Chris Vanelli made a motion to approve the August bills and payroll. Ken Mitchell seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- Tim met with the contractor regarding the damaged pump station. The restoration work may start within the next two weeks. Remediation of the soil is complete. The Walnut Street station is holding up well.
- Because the Union Street station is damaged, the quarterly arsenic sampling cannot be done. The DEP notified us that this will be a Tier 3 violation, which can be added to the CCR.

Updates on Pump Stations

Tim provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance
- Re-wired booster pump #1 – the wires in a redundant panel were damaged, so it was bypassed and eventually fixed.
- Replaced coupling for booster pump #1

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken
- Disinfectant sampling is coming up

Miscellaneous

Sean has started reading meters.

2019 Audit

A copy of the audit was mailed to each Board member.

Motion **Ken Mitchell made a motion that the RTWA Board of Directors acknowledge the 2019 Audit. Chris Vanelli seconded the motion. All agreed.**

LATE FEES

Last quarter, the late fee was waived to help those who are struggling through the pandemic, and there were no shut offs. Tim asked the Board if they wanted to extend this policy for another quarter.

Motion **Chris Vanelli made a motion that the RTWA extend the policy of suspending penalties and terminations for the next billing cycle. Brian Foster seconded the motion. All agreed.**

SOLICITOR'S REPORT

No report.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Water usage in August was slightly lower than water use in July.

Customer Care Calls:

1. Dovecote Drive – no water. It was a combined sump pump and water softener problem.
2. Spring Meadow Drive – no water. The electricity had been out temporarily. Customer needed to reset his filtration system.
3. Harvest Lane – service line leak.
4. Cobblestone Way - low pressure. The problem was the PRV.
5. Dovecote Drive 2 - low pressure. The problem was the PRV. The meter was replaced.
6. Terrace Drive - low pressure. The problem was the water softener.
7. Knoll Products, 120 W. Pumping Station Road – water had a bad odor in the bathroom. They need to use more water.
8. School House Lane – fluctuating pressure. The pressure was fine. They do not have a PRV. The meter was replaced.
9. Arbour Lane – homeowner noticed water coming out of her utility room. There was a leaking PRV.
10. WBF Building H – water was leaking into one of the condos. Tim discovered a meter had burst because the pressure was set to over 100 psi. The HOA replaced all the PRVs and now the pressure is too low. The plumber will increase the setting.

Motion **Chris Vanelli made a motion to adjourn at 7:30 p.m. Brian Foster seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary