

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
October 8, 2020

The meeting was called to order at 7:05 p.m. by Ken Mitchell, Chairman. Other Board members present were Chris Vanelli, Bill Rosson, and Brian Foster. Gary Yakub was absent. Also present were Tim Arnold, Executive Director/Operator; and Lauren Gallagher, Solicitor. Sean Gore, Technician, and Mark Bahnick, Van Cleef Engineering, were not in attendance.

There was an Executive Session after the September meeting to discuss personnel matters.

MINUTES

Motion **Chris Vanelli made a motion to approve the minutes from the meeting of September 10, 2020. Bill Rosson seconded the motion. All agreed.**

PRESENTATION OF BILLS

Motion **Bill Rosson made a motion to approve the September bills and payroll. Brian Foster seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- The Union Street station restoration has started. The contractor has started on the interior and is also removing bricks on the outside. The rough electrical work is done. Nothing has been done for the filtration system yet.

Updates on Pump Stations

Tim provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance
- Replaced a cl2 regulator
- Replaced a cl2 switchover

Sweetbriar:

- Normal daily operations and maintenance
- Replaced the Act-Pak for well #2 with a refurbished one. Tim will get a spare.
- Replaced the coupling for booster pump #2

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken

Miscellaneous

The RTWA has some records for shredding, and will need a resolution to authorize it.

Motion **Chris Vanelli made a motion to adopt Resolution 2020-3 for the disposition of records listed in Exhibit A. Ken Mitchell seconded the motion. All agreed.**

SOLICITOR'S REPORT

There will be an Executive Session after the meeting to discuss personnel matters.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

There has been a significant drop in water usage in September.

Tim received an email from a customer who thanked him for his help with their water softener issue.

Customer Care Calls:

1. Spring Meadow Drive – low pressure. The problem was the water softener.
2. Horseshoe Drive – low pressure. New PRVs were installed in all condo buildings and were not set properly for all the units. The customer was told to call the HOA.
3. Spring Meadow Drive 2 – low pressure. The problem was the water softener.
4. Quakers Way - low pressure. The problem was the water softener. The media had disintegrated.
5. Wrangler Court – no water. The homeowner had not been notified that the water was shut off in order to install new PRVs.
6. Creekside Lane – low pressure. The problem was the PRV.
7. Huntington Road - low pressure. The problem was the PRV.

Motion **Chris Vanelli made a motion to adjourn at 7:25 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary