

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
May 14, 2020

Via Conference Call

The meeting was called to order at 7:00 p.m. by Tim Arnold. Board members present by phone were Chris Vanelli, Gary Yakub, Brian Foster, and Bill Rosson. Ken Mitchell did not participate. Tim Arnold, Executive Director/Operator; attended the meeting at the Township meeting room. Edward Rudolph, Solicitor, and Ben Cohen of Rudolph Clarke were present by phone. Sean Gore, Technician; and Mark Bahnick, Van Cleef Engineering, were not in attendance.

Tim reported that there was no one from the public in attendance. He also did not receive any questions by email before the meeting.

MINUTES

Motion **Bill Rosson made a motion to approve the minutes from the meeting of April 9, 2020. Chris Vanelli seconded the motion. All agreed, except for Gary Yakub who abstained.**

PRESENTATION OF BILLS

There were two unpaid bills that did not appear on Invoices for Approval.

Bill asked what a meter backflow was (on the LB Water invoice). Tim explained it is a dual check flow valve which prevents a customer's water from getting back into the water system.

Motion **Chris Vanelli made a motion to approve the April bills and payroll including the two additional bills. Bill Rosson seconded the motion. All agreed.**

The financial reports from the first quarter were presented to the Board.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance
- A painter has been painting the walls, ceilings and doors. Due to the moisture level, the pipes will need to be painted in the winter.
- Replaced surge protector and starter for well #2

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken

PA Rural Conference

The PA Rural conference has been cancelled for the year. Tim and Sean both have enough contact hours for their licenses so attending the conference was not necessary.

SOLICITOR'S REPORT

Ed pointed out that the meeting has been conducted consistent with the guidelines of Senate Bill 841, and proper notices had been provided to the public.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Water usage has gone up somewhat. We normally see an increase in water use from Memorial Day through the summer.

AUTHORITY'S COMMENTS

Tim mentioned that he has talked to customers who were appreciative of the fact that there were no late fees and no shut offs. He thanked the Board for their approval of these measures.

Tim said the staff returned to full-time hours this week. He also thanked the Board for their approval of the staff's shortened work schedules during the past few weeks.

Motion **Bill Rosson made a motion to adjourn at 7:23 p.m. Brian Foster seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary