

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
May 9, 2019

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Chris Vanelli, Brian Foster, and Zane Stauffer. Bill Rosson was absent. Also present were Tim Arnold, Executive Director/Operator; and Melissa Fiala, Solicitor. Tim Gluck and Mark Bahnick, Van Cleef Engineering, were not in attendance.

Brian Foster wanted to acknowledge Tim Arnold for the great job he did as chairman of the Road Clean-up on Saturday, May 4.

MINUTES

Motion Chris Vanelli made a motion to approve the minutes from the meeting of April 11, 2019. Ken Mitchell seconded the motion. All agreed.

PRESENTATION OF BILLS

Motion Chris Vanelli made a motion to approve the April bills and payroll. Brian Foster seconded the motion. All agreed.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- Monthly coliform samples were taken

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken.

Disinfectant Requirement Rule (DRR)

We have started the DRR monitoring. Samples are taken every week.

Method 334 for Disinfectant Residual Measurements

We have started Method 334. The handhelds must be calibrated every quarter.

Employee Compensation

The Authority employees (Tim G and Dianne) received a \$1/hour raise for 2019. Tim A's salary was increased by 1%.

Motion Chris Vanelli made a motion to acknowledge the salary increase for 2019. Zane Stauffer seconded the motion. All agreed.

Renaissance at Morgan Creek

This 55 and over community located on Station Road is complete. We can now accept the Deed of Dedication and enter into a Maintenance Agreement with the applicant.

Motion Brian Foster made a motion that the Richland Township Water Authority Board, by its authorized officers, accept dedication of the public improvements completed in accordance with the Water Service Agreement dated August 19, 2004, with respect to the project known as Renaissance at Morgan Creek (formerly Lifestyles at Morgan Creek). Chris Vanelli seconded the motion. All agreed.

Motion Chris Vanelli made a motion that the Richland Township Water Authority Board, by its authorized officers, approve the Maintenance Agreement and Maintenance Bond with Moore Township Partners relating to the project known as Renaissance at Morgan Creek (formerly Lifestyles at Morgan Creek), and authorize the Executive Director to execute the Maintenance Agreement in recognition of completion of the project and commencement of the 18-month maintenance period. Ken Mitchell seconded the motion. All agreed.

Road Clean-Up

Tim A reported that there was a good turnout for this event. He thanked the Board for covering the cost of the food and the dumpster.

Bike Rodeo

The bike rodeo will be held on May 11. Tim A thanked the Board for the purchase of 2 bicycles.

SOLICITOR'S REPORT

- The audit letter has been completed and sent to the auditor.
- Melissa stated that there will not be a need for a Maintenance Improvement Agreement going forward. The only requirement will be a Maintenance Bond.
- The Dunkin Donuts agreement will be completed shortly.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Water production remains fairly steady.

Customer Care Calls:

1. Arbour Lane – oily film in the water. The water was tested for coliform and e-coli and the results were negative. Being unsure of the cause, we wanted to make sure the water was safe. A copy of the test results was sent to the customer. We have not heard back from her.
2. Dovecote Drive – no water. Tim A talked the owner through several possibilities. It turns out the meter was jammed and was replaced.
3. Creekside Lane – low water pressure. The problem was the PRV.

Motion Chris Vanelli made a motion to adjourn at 7:25 p.m. Brian Foster seconded the motion. All agreed.

Respectfully submitted,
Dianne McLane
Recording Secretary