

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
March 14, 2019

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Bill Rosson, Brian Foster and Zane Stauffer. Chris Vanelli was absent. Also present were Tim Arnold, Executive Director/Operator; and Tim Gluck. Melissa Fiala, Solicitor; and Mark Bahnick, Van Cleef Engineering; were not in attendance.

There was an Executive Session after the Feb. 14 meeting to discuss personnel matters.

MINUTES

Motion **Bill Rosson made a motion to approve the minutes from the meeting of February 14, 2019. Zane Stauffer seconded the motion. All agreed.**

VISITORS

Several scouts from Boy Scout Troop 87 attended the meeting in order to satisfy a requirement for their Citizenship/Community Badge.

PRESENTATION OF BILLS

Motion **Brian Foster made a motion to approve the February bills and payroll. Bill Rosson seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- Monthly coliform samples and quarterly arsenic samples were taken
- Four valves were replaced at the Union pump station. The borough orders their supplies from LB Water. A contractor was hired to perform the work.

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance
- During the yearly generator service, it was discovered that the heater block needed to be replaced
- The Well Pump #3 panel box was upgraded to a 200 amp breaker. It's now working fine.
- Last month on a day with high winds, a tree was knocked down, bringing down several wires, causing a power surge. Smoke was coming out of the pump station. The transformer for the solar power blew. SCADA shut down the system but was unable to call due to a phone line problem. The station is only running during work hours for the time being.

Sweetbriar:

- Normal daily operations and maintenance
- During the yearly generator service, it was discovered that the heater block was cracked and needed to be replaced

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance
- During the yearly generator service, it was discovered that the battery needed to be replaced.

Sampling

- Monthly coliform samples and quarterly arsenic samples were taken

Website

Our new website is now live. There is a great deal of water-related information for our customers.

Muni-Link

Dianne and Tim are still in training for the new billing software. We will use the old software for the March billing.

Northfield Business Campus Lots 1&2

Van Cleef provided a water system review.

Creek View Crossing Release #1

Kay Builders has requested a release of monies relative to the construction work recently completed for this project.

Motion

Ken Mitchell made a motion that the RTWA approve escrow release #1 by Kay Builders for the Creek View Estates development in the amount of \$16,701.75, subject to the deduction of any outstanding fees due the Richland Township Water Authority. Bill Rosson seconded the motion. All agreed.

SOLICITOR'S REPORT

No report.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

We pumped less water in February than in January. Usage should go up in the spring. Well #3 was not used.

Customer Care Calls:

1. Meadow Brook Drive – decrease in water pressure. The problem was the PRV.
2. Three homes (on Bridle Path Drive, Cobblestone Way and Claymont Drive) were affected with brown water due to firemen opening a hydrant to fight a fire.
3. Cobblestone Way – brown water for several weeks. Homeowner was instructed to run the water until it cleared up.
4. Turtle Creek Lane – low water pressure. The problem was the PRV.

AUTHORITY'S COMMENTS & ADJOURNMENT

- Tim A reminded the Board members of the training class on Tuesday.
- Tim A and Tim G will be at the PRWA conference from March 26-29. Harry will cover the system.
- The DRBC has approved the Authority's request to move the allocation of water for the Melody Lakes wells to the wells at Walnut Bank Farm. The Melody Lakes wells are not used.

Motion

Bill Rosson made a motion to adjourn at 7:40 p.m. Brian Foster seconded the motion. All agreed.

Respectfully submitted,
Dianne McLane
Recording Secretary