

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
March 11, 2021

The meeting was called to order by Ken Mitchell, Chairman, at 7:05 p.m. Other Board members present were Chris Vanelli, Brian Foster, and Bill Rosson. Gary Yakub was absent. Also present were Tim Arnold, Executive Director/Operator; Sean Gore, Technician; and Lauren Gallagher, Solicitor. Mark Bahnick, Van Cleef Engineering, did not attend.

MINUTES

Motion **Chris Vanelli made a motion to approve the minutes from the meeting of February 11, 2021. Bill Rosson seconded the motion. All agreed; Brian Foster abstained due to his absence.**

PRESENTATION OF BILLS

Motion **Chris Vanelli made a motion to approve the February bills and payroll. Brian Foster seconded the motion. All agreed.**

NEW BUSINESS

April Hillaert was welcomed by the Board as the new Office Manager. She will replace Dianne McLane.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- Union Road update: the back well was having problems. Raab Well pulled the well and found that the casing was breaking up. They put a submersible pump in, acid washed and performed a pump test - the well was producing 30 gals/minute. There was also a problem with the turbine pump on the front well – it needs to be replaced. This well was producing 60 gals/minute. Tim and Sean are adjusting times of operation to see how the wells hold up. Tim recommended that a transducer be put on each well. This will gauge the well level to help determine if water usage is being covered. Borough Council needs to decide what kind of pump they want for the front well.

Updates on Pump Stations

Tim provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance
- Replaced heater

Sweetbriar:

- Normal daily operations and maintenance
- Replaced lights and heater

Richland Court:

- Normal daily operations and maintenance
- Replaced heater and light sensor

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken
- Arsenic samples will be taken next week

LTD and Life Insurance Policies for Employees

Included in the packet is a proposal for a \$50,000 Life Insurance Policy and Long Term Disability Insurance for all employees. If the Board agrees, the handbook will need to be updated, and the Board will need to approve a Resolution.

Motion **Bill Rosson made a motion that the RTWA Board adopt Resolution 2021-1 to amend the Employee Handbook to add Section 20 related to Group Term Life Insurance and Long Term Disability. Brian Foster seconded the motion. All agreed.**

Township Newsletter

Tim asked the Board if anyone would like to prepare an article for the spring newsletter. Bill Rosson will work on something.

SOLICITOR'S REPORT

No report.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

We are still pumping about 500,000 gallons per day.

Customer Care Calls:

1. Quakers Way – no water, no pressure. Replaced the meter – no change. The problem was the PRV.

AUTHORITY'S COMMENTS & ADJOURNMENT

Motion **Chris Vanelli made a motion to adjourn at 7:30 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary