

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
July 11, 2019

The meeting was called to order at 7:05 p.m. by Ken Mitchell, Chairman. Other Board members present were Chris Vanelli and Bill Rosson. Brian Foster and Zane Stauffer were absent. Tim Arnold, Executive Director/Operator, was also present. Tim Gluck and Mark Bahnick, Van Cleef Engineering, were not in attendance. Lauren Gallagher, Solicitor, participated by phone.

MINUTES

Motion **Chris Vanelli made a motion to approve the minutes from the meeting of June 13, 2019. Bill Rosson seconded the motion. All agreed.**

PRESENTATION OF BILLS

Motion **Chris Vanelli made a motion to approve the June bills and payroll. Bill Rosson seconded the motion. All agreed.**

BUDGET VS ACTUAL

The Profit & Loss Budget vs. Actual report and the Balance Sheet were presented to the Board. There has been an increase in electricity costs at the pump stations, especially Sweetbriar. The cost for the sludge removal is increasing by 7%.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- Coliform samples were taken
- The borough will be purchasing a generator.

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance
- Replaced two impellers in the booster pumps. Tim A will look at stainless steel impellers to see if they last longer.
- Backwashed to reduce differential pressure

Sweetbriar:

- Normal daily operations and maintenance
- Backwashed to reduce differential pressure

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Weekly coliform samples were taken.

Northfield Business Campus Lot 1

The agreements are in the process of being completed.

Motion **Chris Vanelli made a motion that the RTWA authorize Ken Mitchell to execute the agreement with MP Property, Inc. for Northfield Business Campus Lot 1, subject to the review and satisfaction of the solicitor and executive director. Bill Rosson seconded the motion. All agreed.**

A question was raised about fire flow. Tim A explained that the fire flow is determined by the applicant and their insurance. This determines the size of the fire service line.

Creek View Crossing Release #2

The appropriate letters for the escrow release were mailed last month.

Right to Know Request

The response to Rick Orloff's Right to Know request was mailed last month.

2018 Audit

A copy of the 2018 Audit was presented to the Board.

Motion **Ken Mitchell made a motion that the RTWA Board of Directors acknowledge receipt of the audit. Chris Vanelli seconded the motion. All agreed.**

SOLICITOR'S REPORT

No report.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Water production remains steady. Water production at Richland Court has dropped slightly. To stay within the docket for each pump station, wells are run accordingly.

Lead and copper samples will be taken the week of July 22.

Customer Care Calls:

1. Dovecote Drive – low water pressure. Tim G recommended that the PRV be replaced.

Motion **Chris Vanelli made a motion to adjourn at 7:40 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary