

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
February 14, 2019

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Bill Rosson, Chris Vanelli, Brian Foster and Zane Stauffer. Also present were Tim Arnold, Executive Director/Operator; and Melissa Fiala, Solicitor. Tim Gluck; and Mark Bahnick, Van Cleef Engineering; were not in attendance.

There will be an Executive Session after the meeting to discuss personnel matters.

MINUTES

Motion Zane Stauffer made a motion to approve the minutes from the reorganizational meeting and the regular meeting of January 10, 2019. Bill Rosson seconded the motion. All agreed.

PRESENTATION OF BILLS

Motion Chris Vanelli made a motion to approve the January bills and payroll. Bill Rosson seconded the motion. All agreed.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- Monthly coliform samples were taken

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- The monthly coliform samples were taken

Right to Know Request

A Right to Know request was received from Rick Orloff for a copy of our QuickBooks files. His request and our responses are included in the Board packet.

Letter of Intent – Schacht Tract

Hallmark Building Group is proposing to subdivide a parcel along Reservoir Road into two lots: about 50 acres for 97 residential homes and about 12 acres for commercial use. Van Cleef's Letter of Intent Review letter states it is possible to provide water service to this area.

Motion Chris Vanelli made a motion that the Richland Township Water Authority Board of Directors authorize the Executive Director to issue a Will Serve letter to Hallmark Building Group for the Schacht tract which is situated on Tax parcel # 36-005-049. This Will Serve letter is subject to final review and modifications by the Richland Township Water Authority's administration and professionals. Brian Foster seconded the motion. All agreed.

SOLICITOR'S REPORT

No report.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Production is still down somewhat at Walnut Bank Farm. Well #3 is not running properly and is shut down temporarily.

Customer Care Calls:

1. Pilgrim Lane – owner stopped in with the rod from her hot water heater that was covered in calcium and magnesium residue. She was advised to get a water softener and to flush out the hot water heater periodically.
2. Bridle Path Drive – low pressure. It was fine when Tim A got to the house.
3. Terrace Drive – owner could hear water running, even when the valve was shut off. There was a service leak.
4. Arbour Lane – leaking water meter. Tim G went to the home and replaced the meter.

AUTHORITY'S COMMENTS & ADJOURNMENT

Penn Community Bank provided documents for the Board members to sign to allow Brian Foster to sign checks on their accounts.

Motion Chris Vanelli made a motion to adjourn at 7:25 p.m. Bill Rosson seconded the motion. All agreed.

Respectfully submitted,
Dianne McLane
Recording Secretary