

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
February 13, 2020

The meeting was called to order at 7:05 p.m. by Ken Mitchell, Chairman. Other Board members present were Gary Yakub, Chris Vanelli, and Bill Rosson. Brian Foster was absent. Also present were Tim Arnold, Executive Director/Operator; Lauren Gallagher, Solicitor; and Sean Gore, Technician. Mark Bahnick, Van Cleef Engineering, was not in attendance.

There will be an Executive Session after the meeting to discuss personnel matters.

MINUTES

Motion **Bill Rosson made a motion to approve the minutes from the meeting of January 9, 2020. Chris Vanelli seconded the motion. All agreed.**

PRESENTATION OF BILLS

Tim mentioned that the bills for this month include the \$10,000 annual DEP fee. Chris asked about the default accounts in the escrow fund. Tim will ask the auditors how we can remove these items from the list.

Motion **Chris Vanelli made a motion to approve the January bills and payroll. Bill Rosson seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- The media was replaced. We are taking arsenic samples periodically.

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken

Board Member Training

The PMAA will hold training sessions for old and new Board members in March. Tim asked the Board if anyone would like to attend.

New Employee

Sean Gore was offered the job of technician. He accepted and started work on January 27.

Motion **Chris Vanelli made a motion that the RTWA Board of Directors confirm the hiring of Sean Gore, retroactive to January 27, for \$63,700/year plus a health insurance subsidy of \$3,300/year. Ken Mitchell seconded the motion. All agreed.**

Health Insurance

The health insurance policy renews on March 1. We will stay with the current plan. Tim mentioned some of the items that have gone up. The hospital copays have gone up to \$250/day. The Board agreed to cover \$150/day for a hospital stay for each employee.

SOLICITOR'S REPORT

Lauren mentioned that there was an executive session after the January meeting.

US Cold Storage

Lauren received an easement agreement from the company.

Motion **Chris Vanelli made a motion that the Richland Township Water Authority authorize the executive director to execute the Easement Agreement with US Cold Storage, located at 1050 Heller Road. Ken Mitchell seconded the motion. All agreed.**

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Usage remains steady for this time of year.

Customer Care Calls:

1. Quakers Way – low pressure. The homeowner had a faulty pressure gauge.
2. Brayton Court – no pressure. The problem was the water softener.

Motion **Chris Vanelli made a motion to adjourn at 7:40 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary