

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
December 16, 2019

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Brian Foster, Chris Vanelli, and Bill Rosson. Also present were Tim Arnold, Executive Director/Operator; and Lauren Gallagher, Solicitor. Tim Gluck and Mark Bahnick, Van Cleef Engineering, were not in attendance.

There will be an Executive Session after the meeting to discuss personnel matters.

MINUTES

Motion **Chris Vanelli made a motion to approve the minutes from the meeting of November 14, 2019. Brian Foster seconded the motion. All agreed.**

VISITORS

Kathy Doyle, newly elected Township Supervisor, attended the meeting.

PRESENTATION OF BILLS

Motion **Chris Vanelli made a motion to approve the November bills and payroll. Bill Rosson seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

2020 Budget

The final draft was presented to the Board.

Motion **Ken Mitchell made a motion that the Richland Township Water Authority adopt the 2020 Budget. Bill Rosson seconded the motion. All agreed.**

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- The generator has been installed but it is not in service yet.

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken
- Arsenic sampling results show that Sweetbriar had the highest concentration at 4 parts per billion, still much lower than the maximum allowed level of 10 parts per billion.

MRP Industrial – Park 309 Escrow Release

The developer has asked for an escrow release. Attached is the letter of recommendation from Van Cleef Engineering.

They have also asked the Water Authority to accept dedication of all the offsite water facilities. Van Cleef reported that all work has been done, except for a small area of lawn restoration that will need to be finished in the spring. Tim A asked the developer to post a \$3,000 cash escrow which will be held until the lawn restoration is complete.

The developer will also need to post an 18-month maintenance bond.

Motion Chris Vanelli made a motion that the RTWA approve escrow release #2 by MRP Industrial for the Park 309 project in the amount of \$9,337.50, subject to the deduction of any outstanding fees due the Richland Township Water Authority. Ken Mitchell seconded the motion. All agreed.

Motion Ken Mitchell made a motion that the Richland Township Water Authority Board, by its authorized officers, accept dedication of the public improvements completed in accordance with the Development Agreement dated September 21, 2018, with MRP Industrial for the Park 309 project. Chris Vanelli seconded the motion. All agreed.

Motion Bill Rosson made a motion that the Richland Township Water Authority Board, by its authorized officers, enter into an escrow agreement with MRP Industrial for the Park 309 project. Brian Foster seconded the motion. All agreed.

H2O PA Grant

The Water Authority has applied for this grant to subsidize 85% of the Richland Court tank replacement project.

Motion Chris Vanelli made a motion that the Richland Township Water Authority adopt Resolution 2019-2 which designates the executive director to execute all documents and agreements between the RTWA and the Commonwealth Financing Authority in order to obtain the H2O PA Grant for the Richland Court tank project. Brian Foster seconded the motion. All agreed.

Emergency Repair

On December 3, water was coming out of a valve in Strayer's parking lot. Harry and his crew assisted along with Heffentrager Excavating. Tim A notified the affected customers by using the Swiftreach system. The school district was concerned since this would have affected Richland Elementary. It was discovered that part of a bolt had corroded away. The water was turned back on after 6.5 hours.

Shop With A Cop

We received a thank you from Quakertown Borough for our donation. Tim A reported that there were 130-140 children at the event. Some state police also attended.

Twin Lakes Escrow Release

The letters regarding the escrow release were mailed last month.

SOLICITOR'S REPORT

No report.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Usage continues to decrease as winter approaches.

Customer Care Calls:

1. Spring Meadow Drive – they were concerned that the meter was leaking. It turned out that the coupling was leaking. The meter was replaced.
2. Creekside Lane – the pressure had been fluctuating for several weeks. The problem was the PRV.

Motion **Chris Vanelli made a motion to adjourn at 7:30 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary