

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
August 13, 2020

Via Conference Call

The meeting was called to order at 7:00 p.m. by Chris Vanelli, Vice Chairman. Other Board members present by phone were Gary Yakub, Brian Foster and Bill Rosson. Ken Mitchell did not participate. Tim Arnold, Executive Director/Operator; attended the meeting at the Township meeting room. Lauren Gallagher, Solicitor, was present by phone. Sean Gore, Technician; and Mark Bahnick, Van Cleef Engineering, were not in attendance.

Tim reported that there was no one from the public in attendance. He also did not receive any questions by email before the meeting.

MINUTES

Motion **Bill Rosson made a motion to approve the minutes from the meeting of July 9, 2020. Brian Foster seconded the motion. All agreed, except for Gary Yakub who abstained.**

PRESENTATION OF BILLS

Motion **Bill Rosson made a motion to approve the July bills and payroll. Chris Vanelli seconded the motion. All agreed.**

The financial reports from the second quarter were presented to the Board.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- A car had crashed into the Union Street station and damaged it. Everything inside had to be removed. The filtration system will be replaced in 6 to 8 weeks. Other repairs are being done. Some contaminants from the car leaked into the soil. The concern is that the contaminants might leak into the well. The DEP is aware of the situation. Soil remediation will be done until it is clear. Tim is overseeing the project. He hopes to have everything done by the end of the third quarter.
- The Walnut Street station is being run every day from 8 am to 4:30 pm. The station lost electricity during the storm, but the generator came on.

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance
- The fluorescent bulbs were replaced with LED lights
- The transducer for well #3 was replaced
- Two chlorine scales (originals) were replaced

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- Monthly coliform samples were taken
- Received a notification from the DEP that we are now required to test for iron and manganese on a quarterly basis, instead of yearly. The increase in cost is offset by the less frequent testing for lead and copper.

Miscellaneous

Tim and Sean have finished installing radio transceiver units in the Hunters Crossing development. One customer called to say she didn't want the transceiver, but Tim answered her concerns. Sweetbriar may be the next development for the installation.

The 2019 Audit is complete. The Concise Financial Report has been published in the newspaper. A copy of the audit will be mailed to each Board member.

SOLICITOR'S REPORT

Lauren pointed out that the meeting and all public notices have been conducted consistent with the guidelines of Senate Bill 841 and the Office of Open Records of the Commonwealth of Pennsylvania.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Water usage has dropped slightly. More people have been home and are using more water. Not many customers are watering their lawns.

Customer Care Calls:

1. N. Penrose St – service line leak in the water main that runs down a long driveway which services about three homes.
2. Garden Court – low pressure. The problem was the PRV.
3. Arbour Lane 1 – low pressure. The problem was the PRV.
4. Claymont Drive - low pressure. The problem was the PRV. The customer called again after the PRV was replaced to schedule a meter replacement.
5. Westfield Court - low pressure. The problem was the PRV.
6. Clubhouse at Arbours - low pressure. The problem was the PRV.
7. Arbour Lane 2 – low pressure. The problem was the PRV.
8. Terrace Drive - low pressure. The problem was the PRV.

Tim mentioned that even though we are pretty sure what the problem is, we still go to the home to investigate, and show the customer what needs to be done. The Board agreed that this procedure is worthwhile.

Motion **Bill Rosson made a motion to adjourn at 7:40 p.m. Chris Vanelli seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary