

**RICHLAND TOWNSHIP WATER AUTHORITY**  
**MINUTES**  
**August 8, 2019**

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Chris Vanelli, Zane Stauffer, and Bill Rosson. Brian Foster was absent. Tim Arnold, Executive Director/Operator, was also present. Lauren Gallagher, Solicitor; Tim Gluck; and Mark Bahnick, Van Cleef Engineering, were not in attendance.

**MINUTES**

**Motion**            **Chris Vanelli made a motion to approve the minutes from the meeting of July 11, 2019. Bill Rosson seconded the motion. All agreed.**

**PRESENTATION OF BILLS**

**Motion**            **Chris Vanelli made a motion to approve the July bills and payroll. Bill Rosson seconded the motion. All agreed.**

**EXECUTIVE DIRECTOR'S REPORT**

**Richlandtown Borough**

- We visit the pump stations twice a day for chlorine residual monitoring
- Bids were awarded for the purchase of a generator, and for the installation.

**Updates on Pump Stations**

Tim A provided a report on the Authority's facilities:

*Walnut Bank Farm:*

- Normal daily operations and maintenance
- A starter burned out and was replaced

*Sweetbriar:*

- Normal daily operations and maintenance
- The emergency shut off switch for the generator failed and required replacement.

*Richland Court:*

- Normal daily operations and maintenance

*Paletown Road well:*

- Normal daily operations and maintenance

**Sampling**

- Weekly coliform samples were taken
- Lead and copper samples were collected. Waiting for results from the lab.

**Northfield Business Campus Lot 1**

The agreements are in the process of being finalized.

The new lots in the campus consist of Lot 1 (1 building), Lot 2 (1 building), and Lot 3 (3 buildings). To simplify matters, Tim A asked to have a motion for the other remaining lots.

**Motion**            **Bill Rosson made a motion that the RTWA authorize the chairman to execute the agreements for Northfield Business Campus Lot 2, Lot 3 Bldg. 1, Lot 3 Bldg. 2, and Lot 3 Bldg. 3, subject to the review and satisfaction of the solicitor and executive director. Ken Mitchell seconded the motion. All agreed.**

## **Twin Lakes Phase 2**

Select Properties will be starting Phase 2 of this project on Tollgate Road and S. Old Bethlehem Pike. The fee schedule for Phase 2 was provided to the Board.

**Motion**        **Chris Vanelli made a motion that the RTWA authorize the chairman to execute the necessary agreements for Phase 2 of the Twin Lakes project, subject to the review and satisfaction of the solicitor and executive director. Bill Rosson seconded the motion. All agreed.**

## **PMAA Conference**

Tim A will be attending this conference from Sept. 8 to 11.

## **SOLICITOR'S REPORT**

No report.

## **ENGINEER'S REPORT**

No report.

## **OPERATIONS REPORT**

Tim A noted that even though our system's largest producing well (at Walnut Bank Farm) was down, the other wells were able to provide water supply as needed.

### *Customer Care Calls:*

1. Mayflower Drive – low water pressure. Tim A and Tim G went to the home to check the pressure and it was fine.
2. Terrace Drive – low water pressure. The problem was the PRV.
3. Arbor Court – brown water. There had not been any other calls about brown water. The customer was told to run the water in the tub for a while and it cleared up.
4. Westfield Court – low water pressure. The problem was the PRV.

**Motion**        **Ken Mitchell made a motion to adjourn at 7:25 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,  
Dianne McLane  
Recording Secretary