

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
July 12, 2018

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Chris Vanelli, Bill Rosson and Zane Stauffer. Brian Foster was absent. Also present were Tim Arnold, Executive Director/Operator; and Melissa Fiala, Solicitor. Tim Gluck and Mark Bahnick, Van Cleef Engineering, were not in attendance.

MINUTES

Motion **Bill Rosson made a motion to approve the minutes from the meeting of June 14, 2018. Ken Mitchell seconded the motion. All agreed.**

PRESENTATION OF BILLS

Quarterly financial statements were provided to the Board.

Motion **Chris Vanelli made a motion to approve the June bills and payroll. Bill Rosson seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- Tim A attended the Borough Council meeting on July 10.
- The DEP inspection will be done later this month
- Monthly coliform samples were taken
- Quarterly arsenic samples were taken – results are in compliance

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance
- A surge protector was installed on well #1
- Replaced an impeller on the booster pump

Sweetbriar:

- Normal daily operations and maintenance
- A coupling was replaced in the booster pump. Tim A noted that the booster pumps will need to be laser-aligned again by the end of the year.

Richland Court:

- Normal daily operations and maintenance
- The meter for the well production was not working. A temporary meter was installed until a new meter is delivered. Tim A noted that mechanical meters tend to malfunction. A mag meter may be better. He will have all the meters calibrated in order to prioritize which meters need to be replaced first.

Paletown Road well:

- Normal daily operations and maintenance
- Tim A met with John Barbaz of Van Cleef. In order to start up the well next week, the stagnant water in the 36" pipes will need to be drained. Water will be run to waste for a few weeks. The surrounding wells will be monitored. Samples will be drawn to test for TDS levels. Once the well is online, we hope to pull 200 gallons/day out of the well.

Sampling

- The monthly coliform samples were taken
- Quarterly arsenic samples were taken – results are in compliance
- Lead and copper samples will be taken next week

MRP Quakertown – Park 309

Melissa is still waiting for a response from the developer regarding the agreements.

Motion **Chris Vanelli made a motion that the Richland Township Water Authority (“Authority”) Board of Directors, by its authorized officers, approve the Development Agreement and Easement Agreement relating to the Park 309 project and authorize the Executive Director to execute said agreements, subject to final review and approval of the Executive Director and the Authority Solicitor. Bill Rosson seconded the motion. All agreed.**

American Heritage Credit Union

This project will consist of a 3,224 sq. ft. building for a credit union and a 7,052 sq. ft. building for office and retail space. It will be located on Route 309 across from the bowling alley. It will access water from The Elms development and cover the front of the property.

The developer has asked for a Letter of Intent.

Motion **Bill Rosson made a motion that the Richland Township Water Authority Board of Directors authorize the Executive Director to issue a Will Serve letter for the American Heritage Credit Union project which is situated on Tax parcel # 36-005-082 and 36-005-083. This Will Serve letter is subject to final review and modifications by the Richland Township Water Authority’s administration and professionals. Chris Vanelli seconded the motion. All agreed.**

Northfield Business Campus Lot 3

This project will consist of three industrial buildings in the campus on E. Pumping Station Road.

The developer has asked for a Letter of Intent.

Motion **Ken Mitchell made a motion that the Richland Township Water Authority Board of Directors authorize the Executive Director to issue a Will Serve letter for the Northfield Business Campus Lot #3 project which is situated on Tax parcel # 36-29-19-003. This Will Serve letter is subject to final review and modifications by the Richland Township Water Authority’s administration and professionals. Zane Stauffer seconded the motion. All agreed.**

2017 Audit

A copy of the 2017 audit was provided to the Board members. A Notice was published in the Intelligencer which states that the concise financial report is available to view on the RTWA’s website.

Motion **Chris Vanelli made a motion that the Richland Township Water Authority accept the 2017 Audit as prepared by Hutchinson, Gillahan & Freeh. Bill Rosson seconded the motion. All agreed.**

Chapter 109 General Update/Fees

The DEP regulation changes were presented to the Board. Tim A noted that the RTWA is already doing some of the items in the report. The rulemaking also includes new annual fees and amended permit fees.

SOLICITOR’S REPORT

Melissa stated that her office is continuing to work on developer matters and discussed the projects with the Board.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Water use was down a bit last month. As the weather gets warmer, water use will climb.

Customer Care Calls:

1. Creekside Lane – owner heard water running. There was a leaking toilet.
2. Freedom Court – owner heard water running. There was a service leak. A plumber will be making repairs tomorrow.

NEW BUSINESS

Water Main Break on July 3

One of the workers at the Twin Lakes project broke the water main on Old Bethlehem Pike. Harry and Tim G went to the site to turn the water off and make repairs. Tim A came back to the office to notify the DEP, which must be done within 1 hour of the break. He also answered the continuous calls that came in. The water line did not lose negative pressure, so a boil water alert was not necessary. Service was restored about 3 hours later.

A home on Station Road called the next day about low pressure. The PRV needed to be replaced.

Motion **Chris Vanelli made a motion to adjourn at 8:05 p.m. Ken Mitchell seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary