

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
August 9, 2018

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Bill Rosson and Zane Stauffer. Brian Foster and Chris Vanelli were absent. Also present were Tim Arnold, Executive Director/Operator; Tim Gluck; and Melissa Fiala, Solicitor. Mark Bahnick, Van Cleef Engineering, was not in attendance.

MINUTES

Motion **Zane Stauffer made a motion to approve the minutes from the meeting of July 12, 2018. Bill Rosson seconded the motion. All agreed.**

PRESENTATION OF BILLS

Motion **Bill Rosson made a motion to approve the July bills and payroll. Ken Mitchell seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- The sanitary survey was performed by the DEP on July 31. There are a few administrative issues to be worked on, and the pump houses need generators.
- Monthly coliform samples were taken

Updates on Pump Stations

Tim A provided a report on the Authority's facilities:

Walnut Bank Farm:

- Normal daily operations and maintenance

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance
- Two gate valves were replaced

Paletown Road well:

- Normal daily operations and maintenance
- For the past month, the well has been pumping water to waste. Tim A has been increasing the hertz on the variable speed and wells in the area are being monitored. There has been no effect so far. The level of TDS has looked good. The DEP needs to get involved before the well can be put online. The water may be run to waste for another month. The transducer is working, but the part that monitors the well level is not. We should have a replacement part in about a week.

Sampling

- The monthly coliform samples were taken
- Lead and copper samples were taken – results are in compliance

MRP Quakertown – Park 309

We did not receive the agreements yet; however, we received two checks – one to establish the escrow account and the other for two 8" meters.

American Heritage Credit Union

The Letter of Intent has been mailed.

Northfield Business Campus Lot 3

The Letter of Intent has been mailed.

Check Signing

Paperwork for changing check signers needs to be completed.

Motion **Ken Mitchell made a motion that the Richland Township Water Authority remove Bruce Jones (deceased) as a signatory for the RTWA and replace him with Brian Foster. Bill Rosson seconded the motion. All agreed.**

SCADA System

The SCADA system at the Richland Court well is 75% complete. There is no system yet at the Paletown Road well. This will be a capital expense and it needs to be put out to bid. The Board provided administrative direction to permit the Engineer to prepare bid documents.

SOLICITOR'S REPORT

Resolution 2018-1 has been prepared to memorialize the manner in which RTWA destroys records which is pursuant to the PA Historical Museum Commission.

Motion **Bill Rosson made a motion that the Richland Township Water Authority adopt Resolution 2018-1. Ken Mitchell seconded the motion. All agreed.**

Also, Melissa stated that her office continues to work on developer matters and discussed several projects with the Board.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

We pumped a bit less water in July than in June.

Customer Care Calls:

1. Arbour Lane – low water pressure. The problem was the PRV.
2. Westfield Court – no water pressure. The homeowner had a plumber clean the screen and the PRV was adjusted.
3. Spring Meadow Drive – no water pressure. The problem was the PRV.
4. Cobblestone Way – low water pressure. The problem was the PRV.
5. Salem Lane – water hammer in the pipes. The owner was advised to get a PRV. The meter was replaced.

NEW BUSINESS

Bill Rosson mentioned a customer letter from a ratepayer who was happy with the service she received from the Authority after calling with a problem.

Motion **Bill Rosson made a motion to adjourn at 7:40 p.m. Zane Stauffer seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary