

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
April 12, 2018

The meeting was called to order at 7:00 p.m. by Ken Mitchell, Chairman. Other Board members present were Bill Rosson and Zane Stauffer. Chris Vanelli was absent. Also present were Tim Arnold, Executive Director/Operator; Tim Gluck; and Melissa Fiala, Solicitor. Mark Bahnick, Van Cleef Engineering, was not in attendance.

There are no Executive Sessions to report.

MINUTES

Motion **Bill Rosson made a motion to approve the minutes from the meeting of March 8, 2018. Ken Mitchell seconded the motion. All agreed.**

PRESENTATION OF BILLS

First quarter financial reports (Balance Sheet, Budget vs Actual) were supplied to the Board.

Motion **Zane Stauffer made a motion to approve the March bills and payroll. Bill Rosson seconded the motion. All agreed.**

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring
- We assisted the Borough's contractor in the replacement of the valve that was not operating on Walnut Street.
- Tim A attended the Borough Council meeting to provide an update to the Borough regarding the services we provide generally and the specific tasks we've been working on. Tim A also discussed changes that may need to occur due to new DEP regulations.
- Sample testing and overall maintenance

Updates on Pump Stations

Tim A provided a report on the Authority's facilities.

Walnut Bank Farm:

- Normal daily operations and maintenance
- The issue with the AC packs was caused by a power surge. The AC packs have been sent to Sensus for repair.

Sweetbriar:

- Normal daily operations and maintenance
- SCADA alerted that the circuit breaker fried in Well #1.

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- The monthly coliform samples were taken

North Loop Update

The project is almost complete. It needs final paving and then the permits can be closed out.

Right To Know Request

The packet includes a Right to Know Request from Rick Orloff and the Authority's response.

Legislative Updates

- DEP announces new task force on lead exposure and the hazards of lead poisoning. (The Authority does not have any lead pipes.)
- Disinfectant Requirement Rule will be strengthened. The disinfectant residual in the distribution system will be increased to 0.2 mg/L.
- DEP may impose new rates/fees to alleviate the funding gap.
- Some water systems will require an automatic shut off system. (The Authority has SCADA.)

Flushing Notice – flushing will be done from April 16 to May 7. The notice is on the website and will be updated as needed.

Water Quality Report – the report is complete and on the website.

2017 Audit – the audit will be performed by Hutchinson Gillahan & Freeh on April 24-25.

Bike Rodeo

Last year the Authority donated 2 bicycles for the community bike rodeo.

Motion **Ken Mitchell made a motion that the RTWA purchase two bicycles, the cost not to exceed \$200, for the bike rodeo. Bill Rosson seconded the motion. All agreed.**

PSATS

Tim A will be attending the PSATS convention for township supervisors April 23-25. He is using vacation time to attend the convention.

SOLICITOR'S REPORT

Edgewater

The project is being sold. The new owner will need to provide a Letter of Credit and finalize the easements. Also, an Assignment Agreement is needed between MEI Inc. and Leonard Inc. to ensure that the obligations of MEI Inc. to the Authority are assigned to Leonard Inc., and that all aspects of the development agreements with the Authority are covered.

Motion **Bill Rosson made a motion that the RTWA allow Tim Arnold and the professional staff to finalize the easements for MEI-Edgewater. In addition, to allow Tim Arnold to enter into an Assignment Agreement for MEI-Edgewater to transfer its obligations and other duties under the Water Service Agreement and the Water System Improvement Security Agreement to the new developer, Leonard Inc. Ken Mitchell seconded the motion. All agreed.**

Dunkin Donuts

Melissa is working on various agreements for this project.

LVHN – 320 W. Pumping Station Road

Melissa is working on various agreements for this project.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Water use will start to increase in April. Also, more water will be used for flushing, as the pumps run 24 hours/day.

There were no Customer Care calls.

Motion **Zane Stauffer made a motion to adjourn at 7:35 p.m. Bill Rosson seconded the motion. All agreed.**

Respectfully submitted,
Dianne McLane
Recording Secretary